

Crosslist & Slashlist Definitions, Procedures, Enrollment

This documentation is to help with the definition, procedures, and enrollment for Crosslisted and Slashlisted courses.

Definitions:

Crosslist Courses – Two different subjects, same course number, same title.

Examples: WGS & LGBT 3263, ARCH & CNS 2363, BIOL & GEOL 1203

Slashlist Courses – Same subject, same title, one is 4000 level undergraduate course, one is 5000 level graduate course.

- Slashlisting can only be 4000/5000 level, any other combination is considered co-location and requires approval: only the first number of the course is different.

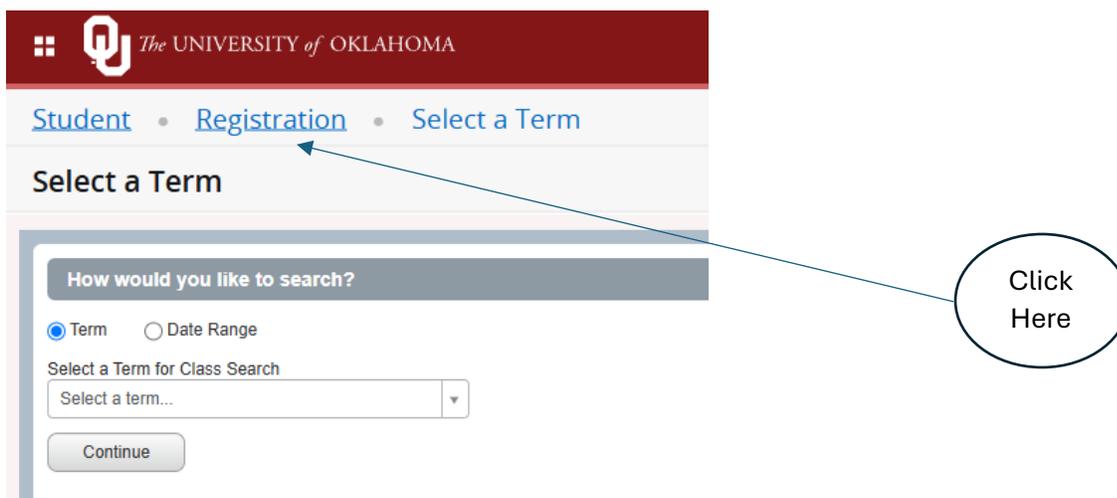
Examples: BIOL 4523/5523, H R 4723/5723, MATH 4123/5123

How to Locate courses with Crosslisting or Slashlisting options:

1. Log into one.ou.edu
2. Click on Resources (on the left-hand side.)
3. Search for Look Up Classes, then mark it as a favorite for quick access in Resources by clicking the star in the upper right-hand corner.

Open Look Up Classes:

1. Opening “Look Up Classes” will take you to the Student Registration page, so you are seeing the same information that students see.
2. Click on the “Registration” link toward top of the screen.



The screenshot shows the top navigation bar of the University of Oklahoma website. The navigation bar is dark red with the university logo and name. Below the navigation bar, there are three links: "Student", "Registration", and "Select a Term". The "Registration" link is highlighted with a blue underline. A blue arrow points from a circular callout box containing the text "Click Here" to the "Registration" link. Below the navigation bar, there is a section titled "Select a Term" with a search form. The search form has a header "How would you like to search?" with two radio buttons: "Term" (selected) and "Date Range". Below the radio buttons is a dropdown menu labeled "Select a Term for Class Search" with the text "Select a term..." and a downward arrow. A "Continue" button is located below the dropdown menu.

3. Click on the “Browse Course Catalog” link.

The screenshot shows the ellucian website interface. At the top, there is a blue header with the ellucian logo. Below the header, the navigation path is "Student • Registration". The main heading is "Registration". A grey bar asks "What would you like to do?". Below this, there are four options, each with an icon and a description:

- Register for Classes**: Search and register for your classes. You can also view and manage your schedule.
- Plan Ahead**: Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- Browse Classes**: Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog**: Look up basic course information like subject, course and description.

The "Browse Course Catalog" link is highlighted in yellow. A blue arrow points from a callout box to this link.

Click Here

4. Select the Term you are working on from the drop-down menu and then click continue.

The screenshot shows the "Select a Term" page. At the top, the heading is "Select a Term". Below this, a grey bar asks "How would you like to search?". There are two radio buttons: "Term" (which is selected) and "Date Range". Below the radio buttons, the text says "Select a Term for Class Search". There is a drop-down menu with "Fall 2025" selected. A blue arrow points from a callout box to the drop-down menu. Below the drop-down menu is a "Continue" button.

Drop Down
Menu for
Semester

- Browse classes by entering the subject in the “Subject” box. Once you start typing the subject code it will begin to populate with department with description. Then click “Search” button to view all courses in the catalog for that subject code.

- Search results only populate courses listed in the catalog; it does not populate sections from the Class Schedule.
- To locate Crosslisted or Slashed course, look under the Description Column:

Crosslisted example: A HI 3213 crostlisted with CL C 3213.

Student • Registration • Select a Term • Browse Courses

Browse Courses

Search Results — 114 Courses
Term: Fall 2025 Subject: A HI-Art History

Title	Subject Description	Course Number	Hours	Description	Course Sections
Survey of Aegean Art and Architecture	A HI-Art History	3133	3	Prerequisite: junior standing. Understanding of art...	View Sections
Classical Art and Archaeology: Greek Art to the Death of Alexander	A HI-Art History	3213	3	(Crosslisted with CL C 3213) Prerequisite: sopho...	View Sections
Classical Art and Archaeology: Hellenistic Greek Art: Roman Art	A HI-Art History	3223	3	(Crosslisted with CL C 3223) Prerequisite: sopho...	View Sections
Medieval Art I	A HI-Art History	3233	3	Prerequisite: Junior standing. This course covers t...	View Sections

Crosslisting

Slashed example: A HI 4933 slashlisted with A HI 5933.

Browse Courses

Search Results — 114 Courses
Term: Spring 2025 Subject: A HI-Art History

Title	Subject Description	Course Number	Hours	Description	Course Sections
Internship	A HI-Art History	4930	1 TO 6	1 to 6 hours. Prerequisite: permission of instructor...	View Sections
Process and Theory Workshop	A HI-Art History	4933	3	(Slashed with A HI 5933; Crosslisted with ART...	View Sections
Fieldwork for Art History	A HI-Art History	4943	3	(Slashed with A HI 5943) Prerequisite: Junior st...	View Sections
Museum Studies	A HI-Art History	4953	3	(Slashed with 5953) Prerequisite: junior standin...	View Sections

Slashing

Crosslist and Slashlist add requests

1. Submitting requests to Classroom-Management@ou.edu to add sections to the class schedule needs to include both subject codes. See Examples below:

Semester – Fall 25

Add – A HI 4933/5933-001 TR 1:30-4:20pm FAC 110 10/5 seats 112121112 Smith

Add – CL C 3213 & A HI 3213-003 TR 9:00- 10:15. 45/20 seats, need room, instructor TBA

Crosslist and Slashlist enrollment changes

1. Use **schedule update** to change the individual section enrollment seat count.
 - a. **Example:** If you change A HI 3213 to 30 seats and CL C 3213 to 40 seats in schedule update, **NOTIFY CLASSROOM_MANAGEMENT@OU.EDU TO UPDATE THE COMBINED SEATS TO 70 SEATS.** Updating combined seats is not available in Schedule Update.
 - b. **Example:** If you change A HI 4933 to 15 seats and A HI 5933 to 7 seats, **NOTIFY CLASSROOM_MANAGEMENT@OU.EDU TO UPDATE THE COMBINED SEATS TO 22 SEATS.**
2. Students will not be able to enroll in the course if you do not notify classroom-management@ou.edu about the seat changes on crosslisted and slashlisted courses. **The combined seats must be update in Banner by Classroom Management.**